

Debit Card Affidavit of Disputed Item(s) or Unauthorized Use

Fax to 404 - 676 - 8894

Faxing to any other number will cause delays

IMPORTANT: the account holder disputing the item or alleging unauthorized use should complete this form. This form must be completed in their normal handwriting.

MC Debit Card # _____

Member Number # _____

Visa Debit Card # _____

I am first duly sworn and state that I am:

Name _____

Mailing Address _____

City, State, Zip Code _____

Phone Number: Home () _____ Work () _____

Date of first transaction _____ Place of first Transaction _____

I have examined the debits made on my checking account which represent charges that would have originated through my Debit Card, identified above. The transaction(s) listed below or attached to this form are in question and I am hereby disputing their validity.

Reason	Transaction Date	Posting Date	Reference Number	Merchant Name	Amount
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Please place the most appropriate reason code number in the reason column above to aid us in settling your disputed item(s).

- Although I did engage in the above transaction, I dispute the entire charge or a portion in the amount of \$ _____. I have contacted the merchant and requested a credit adjustment that I did not receive or was not satisfactory. I am disputing the charge for the reason listed below

- I certify that the charge listed above was not made by me or by a person authorized by me to use the card. Nor were the goods or services represented by the above transaction received by myself or by a person authorized by me.
- I received a price adjustment (credit slip) on the above transaction and it has not appeared on my statement. Attached is a copy of the credit slip.
- I only authorized one charge to my account in the amount of \$ _____. I did not authorize any additional charges. I am in possession of all valid cards issued to me.
- The amount of the sales slip was increased from \$ _____ to \$ _____. Enclosed is my copy of the sales slip prior to alteration.
- The sale was duplicated. Only one charge was authorized. I have contacted the merchant and it has been 30 days since they stated they would credit my account.
- The credit slip was listed as a sale on my statement.
- Other _____

I declare under penalty that the information I have provided herein is true and correct, and I will testify, declare, depose, or certify to the truth hereof before any competent tribunal, officer, or person in any case now or hereafter pending in connection with the matters contained within this declaration.

Signature of Primary Account Holder Date _____

Signature of Secondary Account Holder (if joint) Date _____